UNIT 1
1. waiter 2. reservation record
date 3. non-smoking sign
notepad 4. floor chart
caller 5. window table
2. time 6. number
name 7. contact number
smoking or non-smoking 8. special requests

3. 1. [e] 2. [f] 3. [g] 4. [h]
5. [b] 6. [e] 7. [d] 8. [a]

4. six thirty or half past six
nine o'clock or nine [a.m.p.m.]
a quarter to seven or six forty-five
twenty past eight or eight twenty

5. the twenty-third of May / May twenty-third
the twelfth of December / December twelfth
the second of June / June second
the thirty-first of December / December thirty-first

6. 1. [c] 2. [d] 3. [a] 4. [b]
5. [g] 6. [h] 7. [e] 8. [f]

7. 1. For which date?
2. Just a moment, please, I'll see if we have one.
3. For what time?
4. Could you give me a contact number, please?

UNIT 2
1. 1. showing 2. pulling out
3. seating 4. picking up
5. folding 6. welcoming

2. 1. chair 2. triangle
3. pace 4. details
5. palm 6. party
7. napkin 8. lap

3. 1. ahead 2. satisfied
3. clearly 4. shortly
5. made eye-contact with
6. nearest

4. a. 4 b. 1 c. 2 d. 3

5. See DIALOGUES Unit 2 Ex. 5 page 94.

UNIT 3
1. 1. a food order 2. cutlery / flatware
3. beverages 4. a place setting
5. crockery / china 6. aperitifs

2. 1. clockwise 2. take away
3. correct 4. picked up
5. unused 6. empty

3. 1. coaster 2. bartender
3. menu 4. tray
5. waiter's station 6. placemat
7. waitress 8. stirrer

4. 1. [f] 2. [e] 3. [d]
4. [a] 5. [c] 6. [b]

5. See DIALOGUES Unit 3 Ex. 5 page 94.

UNIT 4
2. [e] 1. [f] 5. [g] 3. [h] 6

2. 1. meal 2. dish
3. specialities 4. alternative
5. starter 6. ingredients
7. main course 8. for confirmation

3. 1. [c] 2. [d] 3. [a]
4. [e] 5. [b]

[f] 7. [g] 3. [h] 5

5. Correct order:
1. h 2. d 3. a 4. e 5. c 6. b 7. f 8. g
See DIALOGUES Unit 4 Ex. 5 page 94.

UNIT 5
1. (A) 1. collecting 2. replacing
3. topping up 4. lifting
5. removing 6. placing
7. preparing 8. reaching across
9. lighting 10. bringing
UNIT 7

1. [a] up [b] down [c] out of [d] away [e] with [f] out [g] up [h] from
2. 1. host / hostess 2. double-checked
3. announced 4. indicated
5. topped up
3. 1. head 2. shoulder
3. palm 4. arm
5. hand 6. fingers
7. knee

4. 1. b 2. c 4. c 5. d
3. a

5. 1. label 2. coaster
3. bartender 4. ingredient
5. cork 6. recommend
7. cutlery 8. reservation
9. beverages 10. entrée
11. aperitif 12. stirrer

UNIT 6

1. (A) a. remove
   b. pierce
   c. unscrew
   d. turn clockwise
   e. cut
   f. wipe
   g. show
   h. press down

(B) 1. g 2. e 3. a 4. f
5. b 6. d 7. h 8. c

2. (A) bowl (B) label, cork (C) top

3. 1. bulge 2. foil wrapper
   3. label 4. cork
   5. neck 6. base

4. 1. stand 2. below
   3. cork 4. label
   5. taste 6. set up
   7. pull out 8. fill
   9. show 10. wipe

UNIT 8

1. 1. the main course 2. freshly ground pepper
   3. sauce 4. salad dressing
   5. vegetables 6. bread

2. (A) [a] checked [b] carried
   [c] took off [d] announced
   [e] put [e] arranged
   [g] set [f] arranged
   [i] offered [h] collected
   [k] wished [i] placed

(B) 1. h 2. a
3. f 4. e
5. b 6. g
7. j 8. c
9. d 10. i
11. k

3. 1. thumb; index 2. pepper mill
   3. covers 4. main portion
   5. tray stand 6. serving spoon and fork
   7. handle 8. vinegar

4. 2; 3; 6
UNIT 9
1. (a) 2  (b) 6  (c) 1  (d) 3
   (e) 5  (f) 4
2. 1. (a) 2. (c) 3. (d) 4. (b)
   5. (e) 6. (f)
   (B) See DIALOGUES Unit 9 Ex. 3 (B) page 94.

UNIT 10
1. firstly / finally  top / bottom
   heaviest / lightest  over / under
   dirty / unused  smallest / largest
   leave / arrive  satisfied / upset
2. 1. cleared 2. heaviest
   3. Grip 4. scrape
   5. stacked 6. study
   7. clearing station 8. finally
   9. largest 10. transferred
3. 1. flowers or vase of flowers
   2. slices of bread
   3. bread rolls
   4. bread basket
   5. salt and pepper shakers
   6. butter dish
   7. ash tray
4. 1. d 2. c 3. a 4. g
   5. f 6. k 7. l 8. b
   9. j 10. h 11. e 12. i

UNIT 12
1. 1. teapot 2. an espresso coffee
   3. a cappuccino 4. teacup
   5. teaspoon 6. saucer
   7. milk jug (cream) 8. sugar bowl
2. 1. warm 2. putting
   3. teapot 4. pour out
   5. teabag 6. tea-leaves
   7. three-quarters 8. boiling
   9. brew 10. teacup
   11. sugar
3. 1. [c] 2. [e] 3. [g] 4. [h]
4. 1. a soft drink / glass of coke
   2. a glass of red wine
   3. a brandy
   4. a liqueur
   5. a glass of white wine
   6. a beer
5. See DIALOGUES Unit 12 Ex. 5 page 95.

UNIT 13
1. 1. credit card 2. cash
   3. signature 4. check / bill
   5. cashier 6. check holder
2. (a) examined (b) included
   (c) signed (d) verified
   (e) processed (f) asked
   (g) gave (h) took
UNIT 15

1. napkin / serviette
2. table knife and fork
3. ashtray
4. water glass/goblet
5. salt and pepper shakers
6. fish knife and fork
7. wine glass
8. dessert fork and spoon
9. vase of flowers
10. soup spoon

2. See Unit 15 page 72-73

UNIT 14

1. stained
   dirty
   chipped

   broken
   cracked
   smudged

2. 1. stained
   2. cracked
   3. smudged
   4. broken
   5. chipped

   6. dirty

3. 1. spotless
   2. bright
   3. polished
   4. shiny
   5. sparkling

4. 1. inserted
   2. overlapped
   3. rotate
   4. lined
   5. face down
   6. noticed

5. 1. lipstick stain
   2. washed
   3. water spots
   4. lint
   5. hold
   6. basin
   7. steam
   8. moistened
   9. polish
   10. chip
   11. rim
   12. discard bin
   13. dull
   14. polishing
   15. handle
   16. fingerprint
   17. smudges
   18. base
   19. face down
   20. between

6. See DIALOGUES Unit 13 Ex. 5 [B] page 95.